MINUTES

Members participating in person: T. Brown; D. Byrnes; R. Cogil; J. Durfey; M. Hall; D. Johnson; J. Johnston; R. Moravec; B. Murphy; J. Sebert; D. Tell; L. Wall

Members participating by phone: P. Costigan; R. Jordal

IDPH staff participating: Ferguson

Ex Officio Representatives participating: T. Reimers; L. Larkin (for C. Davenport); D. Samson; L. Moskowitz; A. Pearson

Others in attendance: Rachel Anderson, Pat Johnston, Jan Jordan, Kim Downs, Phil Davis, David Shields,

Meeting was called to order at 10:10 a.m. Quorum was established.

Welcome/Introduction  
Tom Brown, Chair

Brown called the meeting to order and welcomed group. All in attendance were asked to introduce themselves, their role on the council and, for those appointed members, share their connection to brain injury. Brown thanked new members for their participation in the orientation webinar.

Action – Brown requested that Ferguson inquire with the Governor’s office if there will be an new appointee orientation held.

Review and Approval of the Agenda  
Tom Brown, Chair

Members reviewed the agenda. IACP and BIAIA representation is not able to attend for service and training partner verbal reports, so State Agency reports is extended to 2:50pm

Cogil moved; Johnson seconded that the agenda be approved. Motion carried unanimously.
**Review of Conflict of Interest**  
Heather Adams, Asst. A.G.
Adams reviewed open meetings law, open records law, conflict of interest, and Admin. Rules Chapter 55.

**Review and Approval of the past Meeting Minutes**  
Brown, Chair
Minutes were reviewed from the April 18, 2014 meeting.

*Tell moved to accept minutes. Sebert seconded. Motion carried unanimously.*

**Nominations and Election of Council Leadership**  
Brown, Chair

*Brown was nominated by Tell and Cogil for Chair. Brown accepted nomination. Hall was nominated by Moravec and Sebert for Vice Chair. Hall accepted nomination.*

*Verbal vote was taken. Brown and Hall abstained from voting and unanimously appointed as 2014-2015 Chair and Vice Chair.*

**IDPH/HRSA & Budget Report**  
Maggie Ferguson, IDPH
A report of BI program activities and a budget report was given to the Council and is attached to these minutes. A request was made for a final report of the TBI Community of Practice, and for more information regarding the distribution of helmets so that council members might participate in events in their community where the helmets might be used.

*Sebert made a motion for the council to support member travel to attend the ADA 24th Anniversary Roundtable at Drake University, hosted by the Harkin Institute. Johnson seconded. Motion carried unanimously.*

A schedule of meeting dates for 2014-2015 were proposed to the Council (attached). *Moravec moved to accept the proposed dates, Johnson seconded. Motion carried unanimously.*

**Prevention Task Force Report**  
Johnson/Tell
Ferguson provided an update that HyVee has expressed interest in partnering for Falls Awareness month. Their representative was invited to the meeting today, but Ferguson did not hear back. Will continue to work on details with HyVee.

Ferguson has been distributing the falls brochures to various groups as referenced in the activity report.

**Service Task Force Report**  
Moravec/Cogil
Moravec provided an update on the service task force. There has been discussion around future activities, including updating materials previously produced (i.e. playing cards, quick guide). The Service TF is also interested in putting together a guide to High and Low tech assistive technology. Reimers offered to assist the task force with that project. Written report was provided. Service Task force will continue to meet on the days of regular meetings at 9:30am. They would like to meet via teleconference on either Aug. 30 or Sept 10 at 1pm and Ferguson will post to the website.

Brown asked new members to identify which task force they would like to belong to. Johnston, Murphy, and Durfey requested Service; Wall requested Prevention. Ex-officio members were reminded they could participate in task forces as well.

Break for Lunch at 12:35 pm
Meeting reconvened at 1:30pm. Cogil did not rejoin the meeting.

Brown asked appointed members who might be interested in attending the NASHIA meeting in October, in Philadelphia. Sebert and Moravec expressed interest.

Johnson made a motion was made to check availability of funds to support travel of a second council member to the NASHIA meeting. Byrnes second. Motion passed unanimously, Moravec and Sebert abstained. Brown requested that information is sent to the Executive Task Force for consideration as travel will need to be set up prior to October meeting of the Council.

State Agency Reports
- **IME**
  Pat Johnston, BIP Program Manager at IME and Jan Jordan from Telligen provided an overview of Balancing Incentive Program (BIP) and Core Standardized Assessment (CSA). A copy of the presentation is attached to these minutes. The question and answer session is summarized in an addendum to these minutes.

  Johnson made a motion for the council to support the travel of council members to participate in CSA listening sessions, Brynes second. Motion carried unanimously. Council members were reminded that if they plan to travel to contact Ferguson prior to any travel to make assure appointed members have all necessary information for reimbursement of expenses.

  Brown appointed a task force to meet in Mid-August to provide recommendations: Sebert, Johnston, Brown, Hall (chair), Durfey, Johnson, Pearson, and Rachel Anderson volunteered. Ferguson will send out a meeting wizard to determine best date for meeting.

Moskowitz provided an update on waiver slots and wait list buy down. 301 slots will be released at a rate of 50/week. A written report was submitted to the Council.

- **DHS**
Laura Larkin was present for Carmen Davenport. Larkin provided a current MHDS regions map and update. There are currently 14 regions plus Polk Co. The CPC system has been replaced with regional CEOs. Larkin also shared that eligibility at the regional level will in accordance with the functional assessment identified under BIP.

- Dept of Ed
  Samson was present and reported she had nothing to update at this time.
- Iowa Vocational Rehabilitation Services
  Representative was not present, no written report submitted.
- Dept for the Blind
  No report provided, but a copy of The White Cane was distributed. Reimers had to leave prior to opportunity to give a verbal report.
- Iowa Dept of Public Health
  Pearson introduced herself as new ex-officio, replacing Binnie LeHew. She explained her connection to BI and HRSA via the IDPH Bureau of Family Health. No written report provided at this time.
- Insurance Commission
  Representative was not present, no written report submitted.

**Service and Training Partners**
A verbal report of service and training partners was not provided as neither BIA nor IACP had representation at the meeting.
- BIAIA Report
  A written report was submitted.
- Iowa Association of Community Providers
  A written report was submitted.

**Public Comment**
There was no public comment.

**Reminders and Adjournment**
Reminder to work with Ferguson to ensure expense reimbursement request is completed correctly.

The meeting was adjourned at 3:40 p.m.

*Minutes submitted by Maggie Ferguson, IDPH*