


Immunization Registry Information System (IRIS) Installation Instructions Version 2.0.0.9 - Tier Group Update September 2009

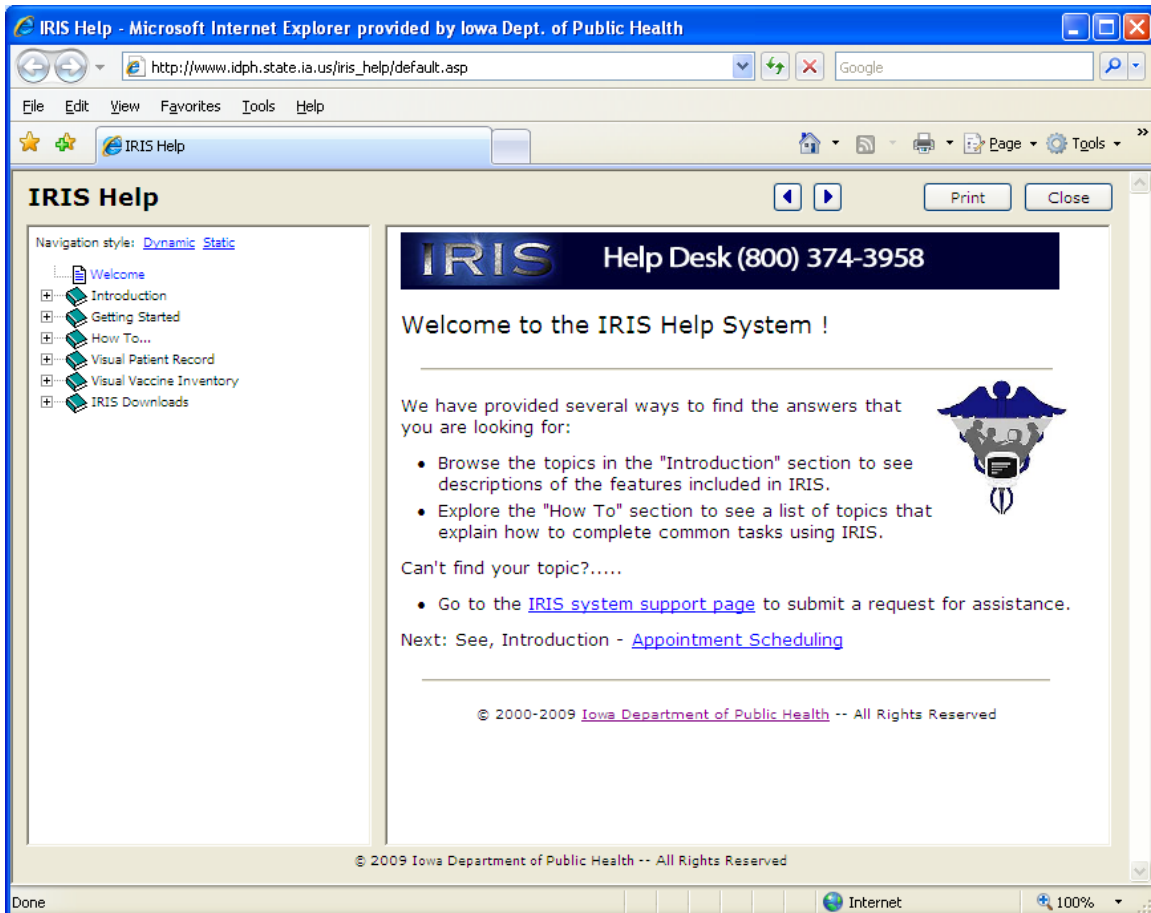
The following process should be used to upgrade IRIS to include Tier Groups as needed for H1N1 vaccination reporting.

Note before starting:

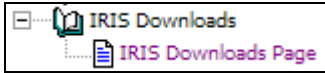
- Each computer that utilizes IRIS must complete the same steps.
- Be sure the IRIS application is not running while completing this update.
- You must have the proper security rights on your local computer to run the installation.



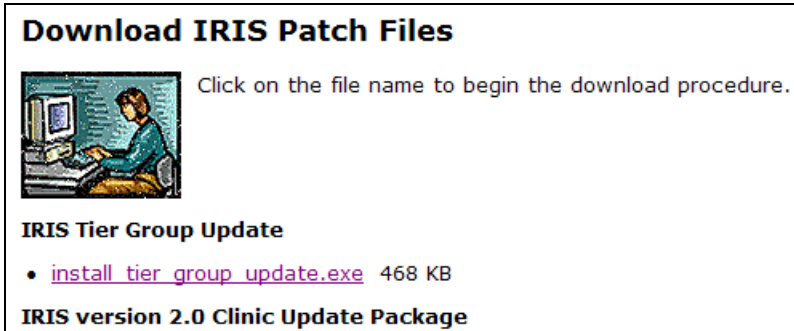
1. Go to IRIS Help on the Web icon located on each computer desktop.  or using your internet browser, go to http://www.idph.state.ia.us/iris_help/



- From the menu on the left select "**IRIS Downloads**" and then "**IRIS Downloads Page**".



- Select the "**install tier group update.exe**" to download the update.



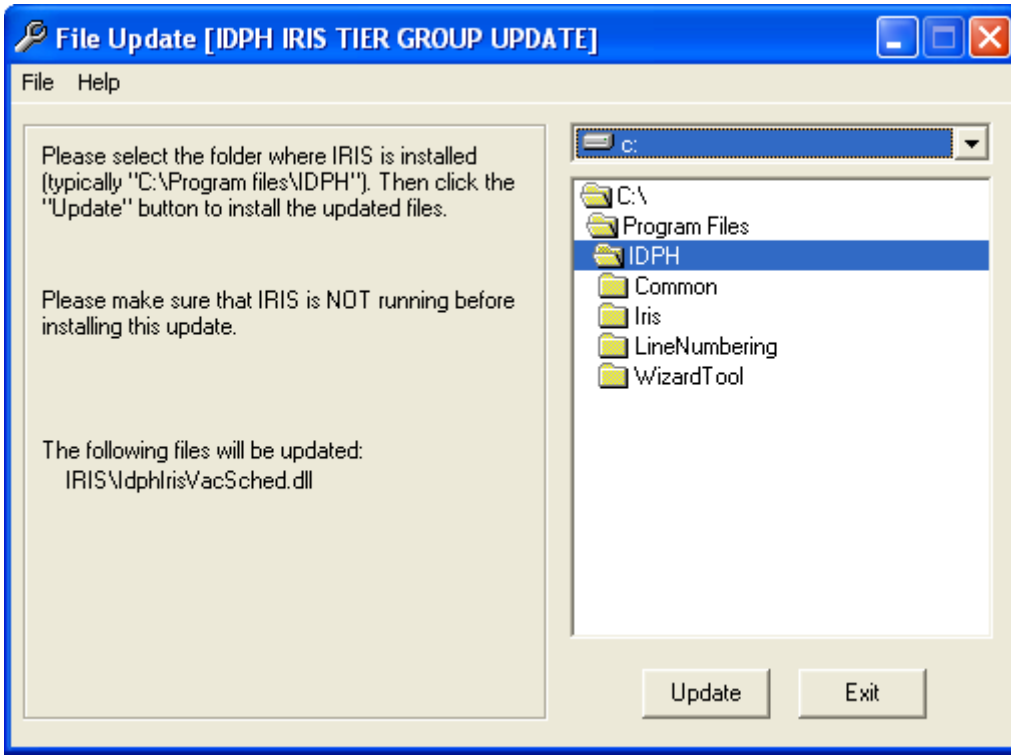
- A login dialog box will display after selecting the "**install tier group update.exe**"



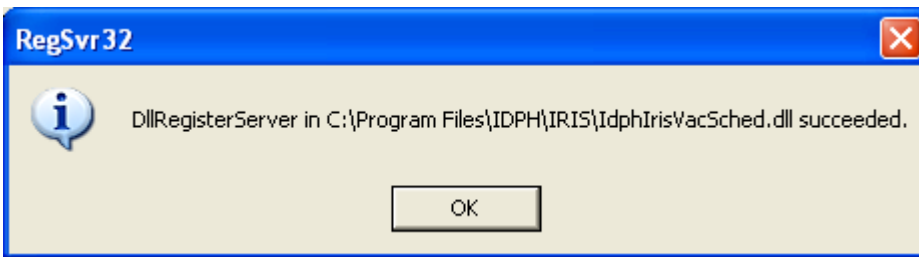
- In the dialog box enter the following User name and Password. Note: both entries are case sensitive and must be entered exactly as shown. Select "**OK**" to continue.

User name: **Iris2Download**
Password: **abc123**

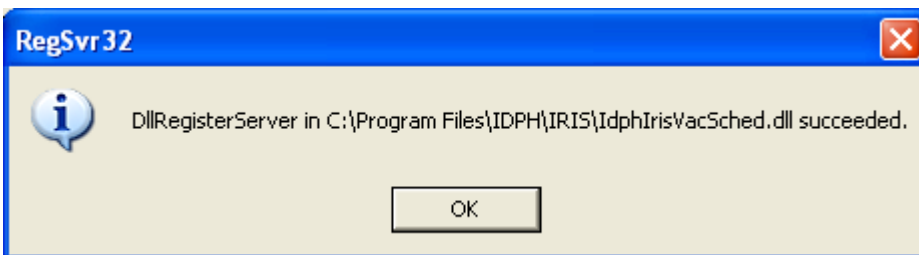
- The **"File Update"** dialog box will display. Select **"Update"**
Note: Do not change the location of this update. The IDPH folder is the default.



- The following two message boxes will appear if the update was successful.

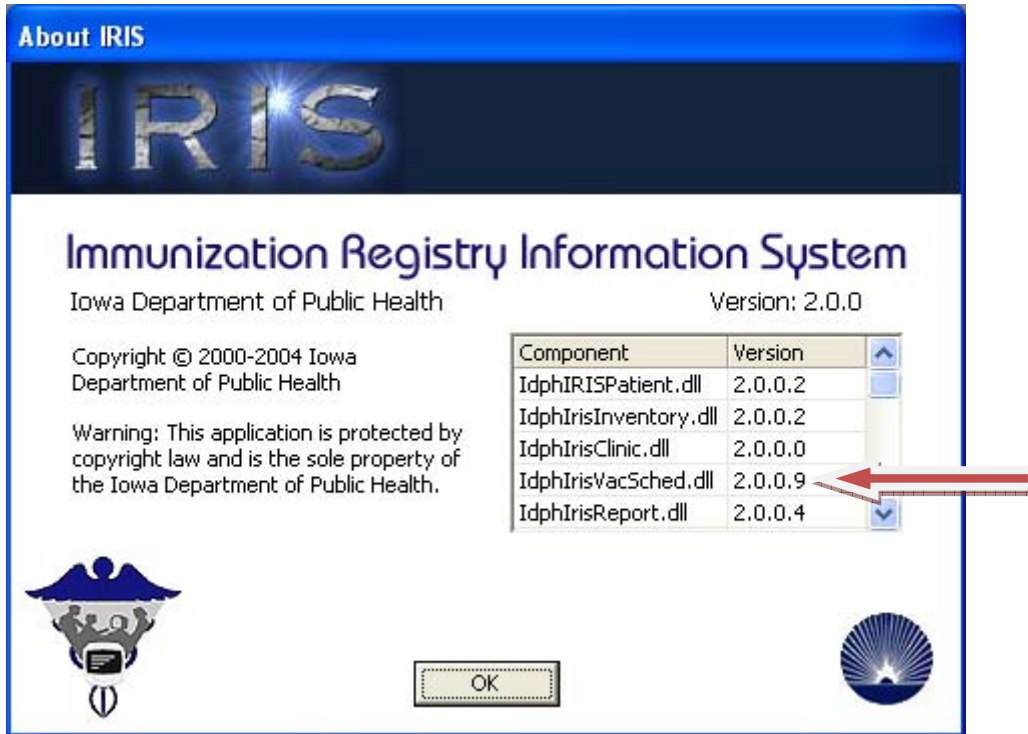


Select **"OK"**.



Select **"OK"**.

8. Once steps 1 through 7 have been completed, open the IRIS application to verify the upgrade was successful. From the **"Help"** menu, select **"About IRIS"**. Verify the version number for IdphIrisVacSched.dll is **"2.0.0.9"**.



The **"Tier Group"** will appear in the vaccine administered dialogs of IRIS. Open a patient record and select the **"Give"** or **"Edit"** Vaccine. The Tier Group will also appear in the **"Add History"** dialog however users must select **"Show Details"** in order to display the Tier Group drop down.

