

**Iowa Department of Public Health
Bureau of EMS – Individual Training Grants**

Revised 09/15/2009

Program Purpose: The Iowa Department of Public Health Bureau of EMS is seeking applications from individuals who are interested in receiving initial EMS education. The individuals will provide needed staffing for underserved areas of EMS service delivery in the state of Iowa.

Available Funding: Applicants may apply for up to \$4,500. The source of funding is ~~\$100,000~~ approximately \$200,000 of EMS funds. Actual total awards and individual contract funding levels may vary from that listed or funding may be withdrawn completely, depending on the availability of funds.

Performance Period: Two years from the date of receipt of successful award.

Eligible applicants: Eligible applicants must:

- Be at least 17 years of age at the time of application
- Have a high school diploma or its equivalent
- Be able to speak, write and read English
- Hold a current course completion card in CPR
- Be currently certified, as a minimum, as an EMT-B, if enrolling in an EMT-1, EMT-P, or PS course

Allowable expenses: Funds will be awarded to applicants to assist with expenses associated with initial EMS education and training of an authorized Iowa EMS Training Program. Allowable expenses include course tuition, training program fees, books and course supplies, and testing and certification fees. Funds cannot be used to cover staff salaries and fringe benefits. Applicants may apply for costs associated with only one training course per application.

Applications will be accepted beginning **August 26, 2009** and continue until the closing deadline of **June 1, 2010**, or until all program funding has been awarded. Applicants are encouraged to apply early but may submit their application during the August 26, 2009 – June 1, 2010 time period.

Notice of Award: The successful and unsuccessful applicants will be notified in writing within 30 days of receipt of their application using the United States Postal Service, registered receipt return mail.

For additional information or if you have questions contact:

Stephen Poole, Bureau of EMS
Iowa Department of Public Health
Lucas State Office Building
E-mail: spool@idph.state.ia.us
Fax: (515) 281-0488

Application Instructions:

Applicants shall complete all sections of the forms provided as attachments to the application. Applications must be typewritten in 12 point font. Electronic mail and faxed copies of the application will not be accepted.

The application must contain:

- The completed application forms (attachment A)
- A completed substitute W-9 form (attachment B)
- Signed letter of support from an authorized Iowa EMS Service Program

To be considered for funding, an original, signed in non-black ink, and one (1) copy of the application forms, substitute W-9 form, and service program letter of support from must be submitted to:

Stephen Poole, Bureau of EMS
Iowa Department of Public Health
Lucas State Office Building
321 East Twelfth Street
Des Moines, Iowa 50319 – 0075
E-mail: spoole@idph.state.ia.us
Fax: (515) 281-0488

The award criteria and grant application are attached.

Award Criteria:

- 1. The date the application is received by the Iowa Department of Public Health, Bureau of Emergency Medical Services.**
 - Awards will be made on a first-come, first-served basis to those who meet the application requirements.
- 2. Priority decisions.** In the event that more applications are received than availability of funding or if funding is limited, the program will make the following priority decisions:
 - The amount of the award may be reduced from what is requested.
 - Awards may be based on the proposed training dates (i.e. training held earlier in the year might be funded prior to those that occur later in the year).

Individuals selected for the grants will receive an Iowa Department of Public Health service agreement. Grant funds will be released upon meeting the following contract deliverables:

Within two years of successful application, the applicant must show evidence of

- Successful completion of an identified authorized Iowa EMS training program
 - Successful completion of Iowa EMS certification exam
 - Listing as a member of a current Iowa authorized service program
- and

Submit an expense reimbursement form within 45 days of being listed as a member of the Iowa authorized service program identified by the applicant on the Individual Training Grant application form (Attachment A).