

**INSTRUCTIONS FOR COMPLETION OF FORM FOR
REGISTRATION OF INDUSTRIAL & MEDICAL ONCOLOGY RADIATION EMITTING EQUIPMENT**

The registration form, when properly completed and filed with the Bureau of Radiological Health of the Iowa Department of Public Health, constitutes registration of the unit(s) of ionizing radiation listed in accordance with the Code of Iowa, Chapter 641-39.3(136C). Complete registration consists of documents providing the information described in 39.3(3) and the fee payment described in 38.8(1). Registration does not imply approval or disapproval of the unit(s) or the facility.

- A. Print clearly or type all answers.
- B. Return the form and fee to: Iowa Department of Public Health, Bureau of Radiological Health, Lucas State Office Bldg, 321 East 12th Street 5th Fl, Des Moines, IA 50319-0075. For questions, please call 515-281-0415; email charlene.craig@idph.iowa.gov.
- C. A validated receipt will be returned to you as acknowledgment of registration.
- D. A \$25 fee will be assessed for each check returned for insufficient funds.

ANNUAL FEE SCHEDULE

	Per tube
Industrial/Nonmedical use	\$50
Food Sterilization Accelerator	\$1000
Accelerator (medical or industrial)	\$100
Electron microscope	\$20
Superficial	\$51
Simulator	\$51

1. Enter the number corresponding to the principal type of equipment from the chart below.

40 industrial accelerator	41 industrial radiographic exposure device	42 industrial analytic
43 industrial cabinet	44 electron microscope	49 industrial other (specify)
50 medical accelerator	61 mfg of industrial equip	62 superficial
63 simulator, conventional	64 simulator, CT	

- 2. Enter the manufacturer, model number, and serial number for the control panel. If the panel controls more than one tube, specify the number of tubes the panel controls in the margin.
- 3. The installer/service agent is the person/company that will perform the maintenance on your equipment according to the manufacturer specifications.
- 4. No registration form will be processed without the proper signature of the person responsible for administrative control of the equipment.
- 5. The registration will expire 12 months from the month of issuance. Renewal notices are sent approximately 45 days prior to the date of expiration.

Note: There is a separate registration form available for all other medical radiation emitting equipment.