

IDPH Internship Project Description

Organization Information

Name of organization: Iowa Dept. of Public Health
Type of organization: Government
Street address: 321 E. 12th Street
City, State, Zip Code: Des Moines, IA 50319
County: Polk

Contact Information

Name: Joann Muldoon
Title: Epidemiologist
Bureau: Tobacco
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Project (Job) title:

Database cleanup and GIS mapping of tobacco product placement and tobacco advertisement placement in retail outlets across Iowa.

Brief description of project(s) available:

Work with staff in Tobacco Control Division to complete database cleanup of tobacco product placement and tobacco advertisement place in retail outlets across Iowa. Generate maps using GIS to map proximity and density of product and ad placement relative to elementary and secondary schools.

Responsibilities (project objectives): 1: Cleanup old database of tobacco product and advertisement placement; 2) Work with IDPH IM and tobacco staff to help create spreadsheets and maps showing location of retail outlets in relation to schools, density of product and ad placement.

Specify any skills needed/required for this project:

The intern will need to be familiar with Word and Excel and be interested in learning about GIS mapping. Experience in GIS mapping is preferred.

Internship start date: Feb 2012
Internship end date: April 30, 2012
Application deadline: Feb 28, 2012

Project identified for an:

x____ Undergraduate student (Freshman ____ Sophomore __ Junior _x__ Senior x____)
x____ Graduate student

Materials Student Must Submit to Preceptor at IDPH

| | | |
|---|--------------------------------|--|
| Cover letter | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Resume | x <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Writing sample | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| IDOP application required (if paid) | <input type="checkbox"/> Yes | <input type="checkbox"/> No (submit with required letter to DAS/HRE) |
| IDPH application completed and on file: | <input type="checkbox"/> Yes | <input type="checkbox"/> No (submit to Personnel at IDPH) |

Interview Information (IDPH Preceptor decision)

| | | |
|------------------------------------|--------------------------------|-----------------------------|
| Advance interview questions | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Essay to submit prior to interview | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Phone interview | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Interview at IDPH | x <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Term(s) of experience

Average hours/week desired: 4

Compensation: Yes x No Salary: \$ _____

Benefits: Yes No

Mileage reimbursement: Yes No For purposes of: _____

On-site: Yes No

Off-site: Yes No

Computer provided: Yes No
