The joint meeting of the Public Health Advisory Council (PHAC) and Public Health Evaluation Committee (PHEC) was held at the DCI Building, Ankeny, Iowa, rooms 207/208. The meeting began at 10:00 AM.

**Council members present:**
Betty Mallen, Dr. Mary Mincer Hansen, Aimee Devereaux, Donn Dierks, Laura Beeck, Martha Gelhaus, Amy Thoreson, Dr. Ron Eckoff, Dr. Ann Garvey, Jeff Heland, Dr. Robert Welander, Julie McMahon, Chris Atchison

**Council members absent:**
Senator David Hartsuch, Representative Linda Miller, Representative Ako Abdul-Samad, Kari Prescott, Senator Swati Dandekar, Frank Magsamen

**Committee members present:**
Doug Beardsley, Sheri Bowen, Julie Schilling, Jonn Durbin, Terri Henkels, Ken Sharp, Dr. Lisa Kapler, Kim Westerholm, Dr. Jim Torner, Dr. Tanya Uden-Holman

**Committee members absent:**
Dr. Jason Hockenberry, Dr. Mike Pentella

**Others attending:**
Mary Jones - IDPH
Erin Barkema – Lead Staff PHEC
Joy Harris – Lead Staff PHAC
Karla Dorman – Support

**Reports**

**Public Health Advisory Council (PHAC) report**

i. Joy Harris and Betty Mallen reported that the Council has spent much of the year getting the Modernization Act “off the ground”.

ii. Ms. Harris provided an overview of lessons learned. They include:
   a. The Iowa Public Health Standards need to include quality improvement.
   b. Tools are needed to assist agencies seeking accreditation.
   c. Metrics are needed.
   d. A timeline needs to be established and set for the entire process.
   e. A strategic plan is needed to determine what is next and how to move forward.

iii. A summary of the Advisory Council subcommittees and their work was shared.
   a. Quality improvement subcommittee; created to add QI to the standards.
   b. Communication subcommittee; created to provide better communication and consistent messaging.
   c. Metrics subcommittee; created to develop metrics to be used to measure whether agencies meet the criterion for the standards. Consists of members from both PHAC and PHEC.
   d. Accreditation subcommittee; awaiting information before beginning.
iv. Plans for this year were shared with the council and committee members. Plans include:
   a. Finalizing the timeframe for the accreditation process.
   b. Preparing a strategic plan.
   c. Continuing communication efforts.
   d. Releasing metrics for the Iowa Public Health Standards.

Public Health Evaluation Committee (PHEC) report:
   i. Doug Beardsley and Erin Barkema reported on the PHEC activities.
   ii. During the past year, the PHEC reviewed the structure of the governmental public health system. Examples of other evaluation systems already in place were shared with committee members.
   iii. Plans for future activities include the development of measures for determining a baseline of the governmental public health system and a process for evaluating the accreditation pilot process.

Healthy Iowans
   i. To date, the PHAC and PHEC have independently used the Modernization Act and Iowa Public Health Standards to determine the six greatest needs to strengthen the public health infrastructure.
   ii. Martha Gelhaus explained how the Healthy Iowans planning group is working to develop the state health assessment and health improvement plan. The deadline for completing the Healthy Iowans process is October 2011. A steering committee will be named after the new IDPH Director begins in late January.
   iii. The combined group discussed and prioritized needs that will be submitted to the Healthy Iowans Steering Committee.
   iv. The six needs are:
      i. A uniform structure for determining and reporting the costs and benefits of public health. (To be submitted by the Evaluation Committee)
      ii. The ability to obtain and access public health data. (To be submitted by the Evaluation Committee)
      iii. A process to assure a basic set of public health services for every Iowan. (To be submitted by the Evaluation Committee)
      iv. Development of a framework for integrated governance and services at the state and local level. (To be submitted by the Advisory Council)
      v. Increased understanding of the importance of public health by governmental bodies. (To be submitted by the Advisory Council)
      vi. Secure, sustained, consistent, federal, state, and local funding streams to support public health services. (To be submitted by the Advisory Council)

Proposed timeline and activities for 2011 - 2012
   ii. A handout was provided with the proposed timeline.

Donn Dierks made a motion to adjourn the combined PHAC and PHEC meeting. Dr. Welander seconded the motion. Motion carried and both groups adjourned to their respective meetings.