The regular meeting of the Public Health Advisory Council (PHAC) met at the Altoona Public Library. Meeting began at 10:00.

**Council members present:**
Ron Eckoff, Martha Gelhaus, Larry Barker, Ann Garvey, Robert Welander, Jeff Heland, Laura Beeck, Donn Dierks, Julie McMahon, Betty Mallen, Aimee Devereaux

**Council members absent:**
Chris Atchison, Jennifer Becker, Senator David Hartsuch, Representative Linda Miller, Justine Morton, Senator Swati Dandekar, Representative Ako Abdul-Samad, Mary Mincer Hansen, Frank Magsamen

**Others Attending:**
Tom Newton, IDPH
Mary Jones, IDPH
Jennifer Ellis for Kari Prescott
Joy Harris – Lead Staff PHAC
Erin Barkema – Lead Staff PHEC
Karla Dorman – Support

**Approval of Minutes**
Donn Dierks motioned to approve the minutes of the November 12, 2009 meeting. Aimee Devereaux seconded the motion. The motion carried unanimously.

**Agenda Item – Reports**

a. Public Health Evaluation Committee:
   i. Erin Barkema reported on the PHEC’s December and February meetings. She provided a handout which gave an overview of the meetings. Dr. Lisa Kapler will serve as chair and Doug Beardsley vice-chair.
   ii. The committee established 6 subcommittees. They also determined 4 priorities to be addressed over the next 12 months. See handout for details.

b. Public Health Accreditation Board Beta Test:
   i. IDPH is working on collecting evidence for the PHAB Beta test.
   ii. PHAB is still looking for public comment regarding documents and processes thus far. Go to their web site, www.phaboard.org, to leave comments.
   iii. Joy Harris provided a Health Department Readiness Checklist from PHAB.

c. Multi-State Learning Collaborative
   i. Erin gave an overview of MLC activities and provided a handout with updates on the MLC projects and the annual MLC site visit. Several PHAC members shared their experience with the project that their county is participating in.
   ii. The site visitors were impressed with the relationship that Iowa’s state and local public health partners share with each other and with the work that Iowa has done and continues to do. Erin provided a copy of the letter sent from the site visitors.
d. Priority Area Reports
   i. Joy furnished a handout with the progress reports from the 4 priority areas the council identified, Accreditation, Metrics, Communication and Chart of Accounts. The group went through each of the priorities in the report.

Agenda Item – Old Business
a. Purpose Statement Public Health Advisory Council
   i. The Council decided that the original purpose statement was too long. After some discussion the revamped purpose statement is: The PHAC strives to ensure that everyone in Iowa has access to the same level of quality public health services.

Agenda Item – New Business
a. Review of Public Health Modernization Rules
   i. Joy shared a draft of the Public Health Modernization Rules. The Council went through the document and made a few suggestions for changes.

b. Learning Opportunity – State Based Accreditation Systems across the country

c. Next Learning Opportunity
   i. Local Assessment Findings - Joy and Erin will share the findings from the initial evidence collection period.
   ii. Local assessment project coordinators will share about the process used to complete the local assessment and their initial findings.

d. Next meeting agenda
   i. Next meeting will be held on April 29, 2011, 10:00 – 3:00, Altoona Public Library
   ii. Agenda items include:
      a. Update on MLC
      b. Update on PHAB Beta Test
      c. Updates on 4 priority areas
      d. Report on Evaluation Committee
      e. Budget update
      f. Learning moment