The regular meeting of the Public Health Advisory Council (PHAC) met at the Altoona Public Library. Meeting began at 10:00.

**Council members present:**
Larry Barker, Betty Mallen, Mary Mincer Hansen, Senator Swati Dandekar, Jeff Heland, Donn Dierks, Robert Welander, Chris Atchison, Ron Eckoff, Kari Prescott, Laura Beeck, Martha Gelhaus, Ann Garvey, Frank Magsamen, Julie McMahon

**Council members absent:**
Jennifer Becker, Senator David Hartsuch, Representative Linda Miller, Justine Morton, Representative Ako Abdul-Samad, Aimee Devereaux

**Others Attending:**
Mary Jones, IDPH
Joy Harris – Lead Staff PHAC
Karla Dorman – Support
Paul Watson – Dallas Co. PH
Janice Jensen – Dallas Co. PH
Linda Rosenberger – Tama Co. PH
Lori Johnson – Tama Co. PH
Amy Thorsen – Scott Co. PH

**Approval of Minutes**
Ron Eckoff motioned to approve the minutes of the March 4, 2010 meeting. Donn Dierks seconded the motion. The motion carried unanimously.

**Presentations**

a. Accreditation Preparation:
   i. The counties participating in the accreditation preparation reported on their progress. The information shared showed they are facing many of the same challenges in deciphering the criteria, finding evidence, and finding time and resources for the project.
   ii. The site visits to the participating counties will begin in June.

**Reports**

a. Public Health Evaluation Committee:
   i. Joy Harris gave a report on the Evaluation Committee’s activities to the Council.

b. Public Health Accreditation Board Beta Test:
   i. Joy Harris reported that IDPH has completed the self-assessment portion of the PHAB Beta Test and gave the initial results.
   ii. Joy and Erin Barkema will be attending Quality Improvement training in May.
   iii. The site visit is scheduled for July.
c. Multi-State Learning Collaborative
   i. The third and final year of the MLC project started in April. Planning is underway to provide QI training for state and local public health professionals.

d. Finances
   i. Joy furnished a handout outlining Modernization funding and expenditures.

Old Business
a. Administrative Rules
   i. Joy provided copies of the draft of the Iowa Administrative Code.
   ii. Chairman Barker led the Council through the document and ensuing discussion about recommendations for changes.

New Business
a. Accreditation Subcommittee
   i. To help the subcommittee move forward, Martha Gelhaus reported on the purpose and work of the original Accreditation Workgroup.
   ii. The Council would like to see the accreditation subcommittee begin by:
      a. Starting with the self-assessment reports to see what worked.
      b. Using information gathered from the site visits
      c. Putting the framework for accreditation together using the information from the pilot counties.

b. Quality Improvement and the Iowa Public Health Standards
   i. Quality Improvement is not addressed in the IPH Standards. The question is – how do we incorporate them into Iowa’s Standards?
      a. Joy will send quality improvement standards from other states to the council.

c. Next Learning Opportunity
   i. Local QI grantees will speak about their projects.

d. Next meeting agenda
   i. Next meeting will be held on July 1, 2010, 10:00 – 3:00, TBD
   ii. Agenda items include:
      a. Update on MLC
      b. Update on PHAB Beta Test
      c. Report on Evaluation Committee
      d. Budget update
      e. Learning moment

Motion to adjourn was made by Mary Mincer Hansen and seconded by Kari Prescott. The motion carried unanimously.