Council members present: Betty Mallen, Donn Dierks, Laura Beeck, Aimee Devereaux, Kari Prescott, Ron Eckoff, Amy Thoreson, Martha Gelhaus, Senator Dandekar, Frank Magsamen, Robert Welander, Julie McMahon

By Phone: Chris Atchison, Dr. Elizabeth Kressin

Others attending:
Joy Harris – Lead Staff PHAC
Erin Barkema – Lead Staff PHEC
Karla Dorman – Support

Approval of meeting minutes from March 3, 2011:
Motion to approve minutes by Donn Dierks, second by Martha Gelhaus. Approved unanimously.

REPORTS:
- Public Health Evaluation Committee (PHEC)
  - Erin Barkema reported on the activities of the PHEC.
  - The committee members met for 2 days in April and came up with potential questions for a baseline survey to gather information about the governmental public health system. Erin gave copies of the questions to the Council members and asked for feedback by the first week of June.
  - The evaluation committee is applying for a grant to fund the baseline survey and joint strategic planning training for environmental health and public health.

NEW BUSINESS
- Review of 2011 Revised Local Public Health Standards
  - Joy Harris provided copies of the revisions that the metrics committee made to the local public health standards.
Changes were made to better align with PHAB’s revised standards and to make sure the standards and criteria are within the control of local agencies.

A spreadsheet will be posted on the website showing the 2007 version and what has changed, stayed the same, and what changed to meet PHAB equivalency.

The Council went through each standard and criteria and reviewed and discussed the proposed changes.

- **Governance:** Discussion about how the local public health agency should be defined. Need consistent wording to reflect that the local public health agency does not have to be a local health department throughout the standards.

- **Administration:** Changes were made based on how much control the agency has. Some of the criterion needed to be broader in order to align with PHAB.

- **Communication and Information Technology:** Metrics Committee tried to reduce duplications with the Healthy Behaviors component area.

- **Workforce:** The biggest change made by the Metrics Committee was an annual 15 hour requirement for continuing education for all staff. The PHAC changed the hours back to 12 hours of job related training.

- **Community Assessment and Planning:** Metrics committee made this component area to be broader than the CHNA & HIP process.

- **Evaluation:** Changes were made to address QI and Performance Management in order to align with PHAB.

- **Prevent Epidemics and the Spread of Disease:** Metrics committee looked at how the other service areas are set up and how can we move PE more in that direction. A standard that address capacity at the state level has been added at the end.

- **Protect Against Environmental Hazards:** Needed to clarify some things. Smaller criteria became guidance for other criteria.

- **Prevent Injuries:** PHAC had much debate over this component area. Discussed whether to remove the component and add it to Healthy Behaviors area. Dr. Eckoff moved to keep the component until after the pilot. Martha Gelhaus seconded the motion.

- **Promote Healthy Behaviors:** Condensed the directory list to 4 service areas.

- **Prepare for, Respond to, and Recover from Public Health Emergencies:** Took away dependence on funding and made it what should be available, regardless of funding.

A glossary will be put together for the pilot counties to use for clarification.
- Joy Harris is writing an RFP for local public health entities who would like to participate in the accreditation pilot. It should be complete by the end of May first of June.
- Ron Eckoff made a motion to use the new 2011 version of the Iowa Public Health Standards in the accreditation pilot. The motion was seconded by Frank Magsamen. Motion carried unanimously.

ADJOURNMENT
- Aimee Deveraux motioned to adjourn the meeting, seconded by Laura Beeck. Motion carried, meeting adjourned at 2:30.