Public Health Evaluation Committee

February 11, 2010
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) met in rooms 207/208 at the DCI building. Meeting began at 10:00.

Council members present:
Ken Sharp, Jim Torner, Jason Hockenberry, Sheri Bowen, Julie Schilling, Mike Pentella, Lisa Kapler, Jonn Durbin, Wendy Ringgenberg, Terri Henkels, Tanya Uden-Holman

Council members absent:
Fran Sadden, Doug Beardsley

Others Attending:
Martha Gelhaus
Erin Barkema – Lead Staff PHEC
Karla Dorman – Support

Approval of Minutes
The minutes of the December 2, 2009 meeting were approved as written.

Agenda Item – Reports
a. Public Health Advisory Council (PHAC) meeting update.
   i. The PHAC did not meet in January due to severe weather. In lieu of the January meeting Joy Harris has had meetings with various committees.
   ii. Modernization update: Agencies have been awarded funds to conduct assessment and quality improvement activities through the voluntary accreditation preparation RFP. Six local public health departments were awarded $30,000 each to complete a self assessment of their ability to meet the 11 component areas of the Iowa Public Health Standards. Agencies will gather and submit evidence for all 11 component areas. Once evidence collection has been completed, site reviews will take place at each agency to assess the agency’s ability to meet the current version of the standards. Three agencies were awarded $20,000 each to complete a self assessment of three of the eleven component areas. Recipient agencies were required to partner with at least one other local public health department to: choose the three component areas that would be assessed, assess the ability to meet each standard in the components, determine areas for improvement, and complete a quality improvement project. Findings from both projects will be used to develop processes and tools for accreditation in Iowa.

b. Public Health Accreditation Board (PHAB) Beta Test:
   i. Iowa was chosen as one of eight state health departments to participate as a PHAB beta test site. States are being encouraged to review the proposed PHAB documents and provide feedback. To get more information about PHAB or to provide feedback, visit the PHAB website at www.phaboard.org.

c. Multi-State Learning Collaborative (MLC)
   i. Three agencies have been awarded funds to participate in an obesity prevention, quality improvement, mini-collaborative. The mini-collaboratives are set to begin
on March 15, 2010. The mini-collaborative’s focus will be to improve obesity prevention outcomes through an increase in physical activity in adults.

ii. Erin Barkema, Martha Gelhaus, and three LPH representatives attended a meeting in Kansas City with other MLC participants. Iowa was also asked to provide more information about its MLC project at the meeting.

iii. IDPH staff hosted the annual MLC site visit on February 10, 2010. The meeting was attended by local health department staff, state health department staff, members of the PHAC and PHEC, staff from the National Network of Public Health Institutes (NNPHI), and a staff member from the South Carolina Department of Health and Environmental Control. The meeting went very well; NNPHI is pleased with our progress towards implementing quality improvement and preparing for accreditation.

**Agenda Item – Old Business**

a. Review and approve descriptions of subcommittees
   i. The descriptions of the subcommittees were reviewed. No changes were made.

**Agenda Item – New Business**

a. Local Public Health in Iowa
   i. Agency overviews including structure, programs, and services were shared by Sheri Bowen - Mills County Public Health, Lisa Kapler - Floyd County Public Health, Julie Schilling - Lee County Health Department, and Terri Henkels - Polk County Health Department. Fran Sadden sent information for the Siouxland District Health Department and Doug Beardsley sent information for Johnson County Public Health.

b. Iowa Department of Public Health
   i. Erin Barkema provided an overview of the structure, programs, and services at the Iowa Department of Public Health. Jonn Durbin provided information about IDPH’s data sources and data collection.

c. Iowa Public Health Accreditation System Document Review
   i. Committee members were asked to review the draft document to determine the feasibility of evaluating the accreditation process based on the content of the document. Members were asked to consider the following questions:

   1. What did you like about the draft document?
   2. What did you dislike about the document?
   3. What gaps did you see in regards to an accreditation system?
   4. What are your thoughts on the section titled “Accreditation Status” specifically the way in which compliance will be determined?
   5. What are your thoughts on the conditions that must be met for an agency to be granted accredited status? (The agency must comply with a minimum of eighty percent (80%) of all local standards in the Iowa Public Health Standards document. All criteria must be scored as “met” for an agency to comply with a standard. AND For any standard for which the agency is not in compliance, the agency must meet at least one criterion for the standard.)
   6. Could the system be evaluated based on the information provided in the document? If not, why?

   Discussion took place regarding the proposed document. A variety of questions were asked regarding the content of the document. A number of the questions raised were issues discussed by the accreditation implementation committee
during the development of the document. Answers to those questions were provided including the justification for the decision. Recommendations were made by the committee; these recommendations will be considered by the evaluate Iowa’s accreditation program subcommittee. The subcommittee will be responsible for making final recommendations to the PHAC.

Next Agenda
Next meeting will be held on April 22, 2010, 10:00 – 3:00, Lucas State Office Building, room 201
i. Standing agenda items include:
   ➢ Public Health Advisory Council Update
   ➢ Report on PHAB Beta Test
   ➢ Report on MLC
   ➢ Learning Moment
     i. Presentation - Bureau of Local Public Health Services
ii. Review subcommittee work – develop a timeline for subcommittee activities
iii. Other evaluation ideas - evaluate MLC mini collaboratives