The Public Health Evaluation Committee (PHEC) held a two day meeting at the University of Iowa, College of Public Health in Iowa City.

Council members present:
Doug Beardsley, Sheri Bowen, Julie Schilling, Jonn Durbin, Tanya Uden-Holman, Terri Henkels, Ken Sharp, Pam Duffy, Jason Hockenberry

Council members absent:
Lisa Kapler, Mike Pentella, Jim Torner, Kim Westerholm

Others Attending via webinar:
Erin Barkema – Lead Staff PHEC
Joy Harris – Lead Staff PHAC
Karla Dorman – Support

Approval of Minutes
Sheri Bowen made a motion to approve the February 24, 2011 meeting minutes. Motion was seconded by Tanya Uden-Holman. Motion approved unanimously.

April 28th Day 1

Agenda Item – Reports
- Public Health Advisory Council (PHAC):
  - Joy Harris reported that the PHAC will be meeting next week. During the meeting, council members will review metrics for the local criteria of the Iowa Public Health Standards.

- Multi-State Learning Collaborative (MLC)
  - The Public Health Learning Congress was held on April 4, 2011.
  - The MLC final site visit was also held April 4, 2011. Attendees included representatives from three MLC states, a Robert Wood Johnson Foundation staff member, local public health professionals, and Iowa Department of Public Health (IDPH) staff.
  - Though the MLC grant ended April 14, 2011, IDPH has been granted a no cost extension through July 31, 2011. Quality improvement (QI) training will be held through the no cost extension.

Agenda Item – New Business
- Determining a baseline of the Governmental Public Health System
  - Members discussed what a baseline of the governmental public health system should look like and how the baseline could be determined.
  - Members reviewed and discussed proposed organizational capacity baseline questions.

Meeting ended for the day at 5:00 pm.
April 29 Day 2

The second day of the Public Health Evaluation Committee meeting began at 8:30 am.

**Agenda Item – New Business**
- Determining a baseline of the Governmental Public Health System
  - Members reviewed and discussed proposed public health services baseline questions.
  - A draft set of baseline questions was agreed upon. This set of questions will be shared with the Public Health Advisory Council for feedback.
  - Erin Barkema provided information about a grant opportunity through the Robert Wood Johnson Foundation for Public Health Services and Systems Research. Funding in the amount of $200,000 is available for a 24-month period starting in December of 2011. The Committee agreed, by consensus, to pursue the opportunity with “De-fragmenting the Public Health System” as the over-arching goal.
  - If awarded, grant dollars would be used to 1) analyze data to determine a baseline of the governmental public health system; and 2) implement and test an intervention with local public health agencies to increase strategic planning skill capacity.

**Adjournment**
Ken Sharp motioned to adjourn the meeting, seconded by Pam Duffy. Motion carried unanimously. Meeting adjourned at 2:30 pm.