Public Health Evaluation Committee

June 14, 2011
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) met in room 300 of the Ola Babcock Miller building. The meeting began at 10:00.

Committee members present:
Jonn Durbin, Tanya Uden-Holman, Ken Sharp, Terri Henkels, Doug Beardsley, Julie Schilling, Jim Torner, Pam Duffy

Committee members absent:
Mike Pentella, Jason Hockenberry, Lisa Kapler, Sheri Bowen, Kim Westerholm

Others Present:
Erin Barkema – Lead Staff PHEC
Joy Harris – Lead Staff PHAC
Karla Dorman – Support Staff

Approval of Minutes
A change to a date referred to in the April 28 & 29, 2011 meeting minutes was made. With the change, motion to approve the minutes of the April 28 & 29, 2011 meeting was made by Pam Duffy, seconded by Tanya Uden-Holman. Minutes were approved unanimously.

Agenda Item – Reports
a. Public Health Advisory Council (PHAC) meeting update.
   i. The PHAC met on May 5, 2011 and reviewed the governmental public health system baseline survey work from the April Evaluation Committee meeting.
   ii. PHAC members revised standards and criteria for local public health agencies using the work of the Metrics subcommittee.
   iii. The Council approved the use of the revised standards for use in the accreditation pilot.

b. Multi-State Learning Collaborative (MLC)
   i. Two quality improvement trainings for local public health professionals are being planned. Trainings will take place by July 31, 2011 per Iowa’s MLC grant no cost extension.

Agenda Item – Old Business
a. Public Health Services and Systems Research (PHSSR) Proposal
   i. Erin Barkema reported the PHSSR proposal has been submitted. Staff will be notified by July 19th if the Committee is invited to submit a full proposal. If invited, the full proposal is due at the end of August. The grant start date is 12/1/11.

b. Governmental Public Health System Baseline
   i. PHEC members reviewed a survey document that summarized the work completed during the April 28th and 29th meetings. Revisions were made to the survey questions.
   ii. PHEC members and 2 local public health agencies will be asked to complete the survey and give feedback before its release on September 1, 2011.
Agenda Item – New Business

a. Annual Report
   i. The Evaluation Committee’s annual report to the Director of IDPH is due July 1, 2011. The report will include a summary of the committee’s activities for the past year.

c. Iowa Public Health Standards
   i. Joy Harris provided draft copies of the revised Iowa Public Health Standards. Due to time constraints, discussion was tabled until the next PHEC meeting.

d. Evaluating the Pilot RFP
   i. Erin Barkema explained that a subcommittee is needed to develop an evaluation of the accreditation pilots. Volunteers were asked to email Ms. Barkema if interested.

Next meeting will be held on August 25, 2011 10:00 – 3:00 DHL/SHL Facility, Ankeny, IA

Adjournment

Julie Schilling made a motion to adjourn, seconded by Terri Henkels, motion carried. Meeting adjourned.