Public Health Evaluation Committee
July 8, 2010
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) was held via webinar.

Council members participating via webinar:
Fran Sadden, Doug Beardsley, Jim Torner, Sheri Bowen, Julie Schilling, Jonn Durbin, Tanya Uden-Holman

Council members absent:
Ken Sharp, Jason Hockenberry, Mike Pentella, Lisa Kapler, Terri Henkels

Others Attending via webinar:
Erin Barkema – Lead Staff PHEC
Joy Harris – Lead Staff PHAC
Karla Dorman – Support
Lance Larson – IDPH Intern

Approval of Minutes
Motion to approve the minutes of the April 22, 2010 meeting was made by Fran Sadden, second by Jonn Durbin. Minutes were approved by quorum.

Agenda Item – Reports
a. Public Health Advisory Council (PHAC) meeting update.
   i. At the April 29, 2010 meeting, the PHAC had presentations from the six counties collecting evidence for the Accreditation Preparation grants.
   ii. The Council looked at the draft Chapter 186, Administrative Code and gave feedback and suggestions for changes.
   iii. The Council revisited some of their current subcommittee timelines.
   iv. At the July 1, 2010 meeting, three counties involved in the QI grant presented their findings.
   v. Joy Harris gave the initial report on the site visits to the six counties working on the Accreditation Preparation grants.
   vi. The Council looked at the Administrative Code Draft and made a few more suggestions. They would like to have a final document approved by the PHAC and the PHEC to present to the State Board of Health in September.
   vii. A group was formed to look at how Quality Improvement can be added to the Iowa Public Health Standards.
   viii. The subcommittees of the PHAC have started meeting.

b. Public Health Accreditation Board (PHAB) Beta Test:
   i. Joy Harris and Erin Barkema attended Quality Improvement training in May.
   ii. The PHAB site visit will be held on July 19, 20 and 21.

c. Multi-State Learning Collaborative (MLC)
   i. The Public Health Foundation (PHF) provided QI training to staff from agencies that are participating in the quality improvement and the accreditation preparation grants. There were 17 participants.
   ii. PHF will be back in October 2010 and January 2011 to provide more training.
   iii. IDPH sent a letter to local public health and environmental health administrators asking for nominations of four public health professionals from each region to
participate in a network of statewide QI champions. Nominations are due by August 13, 2010.

**Agenda Item – Old Business**

a. Administrative rules for the Public Health Modernization Act
   i. Erin Barkema walked the Committee through the newest draft version of the administrative rules. There was more discussion and a few more suggestions for changes to the document.
   ii. The goal is to have the PHEC and PHAC approve a final draft of the administrative rules and present the document to the State Board of Health at its September meeting.

**Agenda Item – New Business**

a. Accreditation preparation site visits – initial findings
   i. The site visit teams went to Scott County, Hancock County, Johnson County, Dallas County, Lee County and Tama County in June.
   ii. The visits led to implications for the PHEC subcommittees. There are volumes of evidence for the metrics subcommittee to use to validate metrics for the Iowa Public Health Standards and survey results for the accreditation subcommittee to look at regarding future accreditation process implementation and evaluation.
   iii. A comprehensive report looking at the outcomes from the site visits is anticipated for release by September.

b. Annual Report
   i. Erin is working on revising the annual report and will ask for final PHEC approval at the August meeting.

**Announcements**

Wendy Ringgenberg has resigned from Des Moines University. Her last day was June 30, 2010. Ms. Ringgenberg represented an academic institution as defined by the Public Health Modernization Act. This vacancy will be filled in the same manner in which the original appointment was made for the balance of the unexpired term.

**Next Agenda**

Next meeting will be held on August 26, 2010, 10:00 – 3:00, State Capitol, Room G-19

Standing agenda items include:
- Public Health Advisory Council Update
- Report on PHAB Beta Test
- Report on MLC
- Learning Moment
  i. Presentation – Jim Torner will report on the evaluation of the Iowa trauma system

**Adjournment**

Co-chairperson Beardsley asked for motion to adjourn. James Torner motioned to adjourn meeting, Fran Sadden seconded, motion carried. Meeting adjourned.