Public Health Evaluation Committee

August 15, 2013
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) was held in rooms 517 and 518 in the Lucas building. The meeting began at 10:00.

Committee members present:
Jonn Durbin, Ken Sharp, Bonnie Rubin, Julie Schilling, Lisa Kapler, Pam Duffy, Kim Westerholm, Kaitlin Emrich

Via phone: Sheri Bowen, Tanya Uden-Holman

Committee members absent: Jim Torner, Jason Hockenberry

Others Present:
Joy Harris – Lead Staff PHEC
Karla Dorman – Support Staff

Approval of Minutes
A motion to approve the June 20, 2013 meeting minutes was made by Bonnie Rubin, seconded by Pam Duffy. Minutes were approved unanimously.

Reports
Public Health Advisory Council (PHAC) meeting update.
- Joy Harris reported on the PHAC’s July 11, 2013 meeting
- They completed their review of the Local Baseline Survey report.
- They continued work on their work plan.
- They discussed ways to use and participate in PH QIX and also discussed the proposed changes to the PHAB Standards.

IDPH
- IDPH has awarded grants for QI to 16 counties.
- Feedback was provided to PHAB on their proposed revised standards from the department.
- Internship project descriptions for PHEC’s intern were developed.

Unfinished Business
Value of Standards – Internship proposal
- Ms. Harris presented the internship project descriptions. The committee made a few suggestions and changes to the projects and descriptions.

Performance Management
- Joy Harris shared a brief survey she drafted for local public health administrators to find out whether they are using the Iowa Public Health Standards and the value of them.
- The group recommended a couple of changes to the survey.
- Joy hopes to send it this fall.

Return on Investment (ROI) tool
- Information on the ROI tool and how it can be used will be given to the 16 counties that were awarded grants for QI projects.
- Joy and Jason Hockenberry will keep tabs on the counties that choose to use the tool.
ASTHO has formed a network of users that will identify candidate projects for ROI in order to apply and further refine the tool.

**New Business**

**PHAB update of standards**
- The Evaluation Committee looked at two proposed updates to the PHAB standards that may impact a local agency’s capacity to meet criteria in working towards national accreditation.
- The committee feels like these changes bear watching.
- PHAB plans to release the new version of their standards in January 2014.

**Talking Points for Modernization**
- Joy Harris provided additional talking points for the subject of modernization.

**Follow-up to the baseline survey: Name / Audience**
- Members discussed what to call the next survey. The subsequent surveys will be called, “Governmental Public Health System Survey”.
- The next discussion was about who will take the survey. Some ideas were:
  - direct the survey to one person at each agency,
  - have 1 survey for PH administrators and 1 for EH administrators
- The group also discussed changes to or things they would like to see done differently with the next survey.

**Adjournment**

Bonnie Rubin motioned to adjourn, Pam Duffy seconded the motion, motion carried.

Next meeting: October 17, 2013 10:00 – 3:00 Lucas building, rooms 517/518