Public Health Evaluation Committee

August 23, 2012
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) met in rooms 517/518 of the Lucas building. The meeting began at 10:00 am.

Committee members present:
Ken Sharp, Sheri Bowen, Lisa Kapler, Pam Duffy, Jonn Durbin, Kaitlin Emrich
Via Phone: Tanya Uden-Holman, Jim Torner,

Committee members absent:
Mike Pentella, Kim Westerholm, Jason Hockenberry, Julie Schilling

Others Present:
Joy Harris – Lead Staff PHEC
Karla Dorman – Support Staff
Martha Gelhaus – IDPH

Approval of Minutes
A motion to approve the minutes of the June 28, 2012 meeting was made by Lisa Kapler, seconded by Pam Duffy. Minutes were approved unanimously.

Reports
i. Public Health Advisory Council (PHAC) meeting update.
   a. Joy Harris reported on the Advisory Council’s July 17th meeting.
   b. They are planning a meeting with Dr. Miller-Meeks and a small contingency from the PHAC and PHEC, to discuss the direction shift of the groups from an accreditation focus to a quality improvement focus.
   c. The PHAC discussed ideas for use of the Public Health Fund money.
   d. They also went over the Modernization Act, IA Code Chpt. 135A and made a few suggestions for changes.
   e. The PHAC went over the revisions that the Metrics subcommittee recommended as a result of information gathered from the pilots. They made 1 change to the recommended revisions.

ii. Status of State Baseline Report
   a. Joy Harris reported that the State Baseline Report is almost finished. She has been working on clarifying some of the data that was collected.

iii. Membership update
   a. Dr. Miller-Meeks has reappointed all of the Public Health Evaluation Committee members whose term expires in September 2012, to another term. Someone from Region 1 will be appointed to replace Terri Henkels who retired.

Old Business
i. Public Health Modernization Act, Iowa Code Chapter 135A Revisions
   a. Joy Harris took the PHEC members through the proposed changes to the Modernization Act.
ii. **PHEC Annual Report**
   a. Ms. Harris made the changes to the Annual Report that the committee agreed upon at their June meeting, and submitted the revised report to Dr. Miller-Meeks. She distributed copies of the report to the committee.

**New Business**

i. **Emergency Preparedness data**
   a. Ms. Harris shared that CDOR has a survey for Emergency Preparedness. Currently they have information from 30 counties. They will collect a lot of useful information and are now forming a small group to look at the data and put together a summary of the information.
   b. This information may be very helpful to us in the Emergency Preparedness section of the baseline.
   c. Joy will check with them to see if one of our committee members can participate in the small group.

ii. **Review local baseline data**
   a. The committee looked over the Executive Summary and a few changes were suggested. Joy will make the proposed changes.
   b. The remainder of the meeting was used to go through the local baseline data and determine what questions we will continue to ask as gather updated information about the governmental public health system.

**Adjournment**
Kaitlin Emrich made a motion to adjourn, seconded by Lisa Kapler. Motion carried.

Next meeting October 18, 2012.