The regular meeting of the Public Health Evaluation Committee (PHEC) met in room G-19 in the Iowa State Capitol Building. The meeting began at 10:00.

**Council members present:**
Fran Sadden, Jim Torner, Sheri Bowen, Jonn Durbin, Tanya Uden-Holman, Ken Sharp, Jason Hockenberry, Lisa Kapler, Terri Henkels

**Council members absent:**
Mike Pentella, Doug Beardsley, Julie Schilling

**Others Present:**
Erin Barkema – Lead Staff PHEC
Joy Harris – Lead Staff PHAC
Karla Dorman – Support Staff
Lance Larson – IDPH Intern
Martha Gelhaus - IDPH

**Approval of Minutes**
Motion to approve the minutes of the July 8, 2010 meeting was made by Fran Sadden, second by Tanya Uden-Holman. Minutes were approved unanimously.

**Agenda Item – Presentations**

a. Initial Lessons Learned – Site visits
   i. Joy Harris shared information on the initial lessons learned from the accreditation preparation project.
   ii. PHEC members indicated that they look forward to the final report.

**Agenda Item – Reports**

a. Public Health Advisory Council (PHAC) meeting update.
   i. The PHAC will meet on September 2, 2010.

b. Public Health Accreditation Board (PHAB) Beta Test:
   i. Joy shared a summary of the PHAB Beta Test site visit results.
   ii. Information included:
      - Site visit schedule
      - Overall findings
      - PHAB site visit report
   iii. Evaluation Committee members provided feedback on the site visit report which will be incorporated into the September report to PHAB.

c. Multi-State Learning Collaborative (MLC)
   i. 31 local public health professionals were nominated to be QI champions. They will join 12 state health department champions to form a QI network in Iowa.
   ii. The QI champions will receive training on QI concepts and tools and participate in a QI train-the-trainer course.
   iii. The champions will attend a two, two day QI trainings in October and January.
iv. Joy Harris and Erin Barkema will be attending the MLC Open Forum meeting in Washington D.C. on September 15-17, 2010. Ms. Harris and Ms. Barkema were asked to present information on quality improvement and accreditation preparation during the meeting.

v. Ms. Harris has been invited to present on accreditation preparation and participation as a PHAB beta test site at the APHA Conference in November.

vi. Ms. Barkema will be presenting on accreditation preparation at the 2010 Minnesota Community Health Conference on September 30, 2010.

Agenda Item – Old Business
a. Administrative rules for the Public Health Modernization Act
   i. Erin Barkema went over the final changes to the administrative rules, which will be presented to the Iowa State Board of Health on September 8, 2010.

b. Annual report
   i. The Public Health Evaluation Committee’s Annual Report was reviewed.
   ii. Sheri Bowen made a motion to approve the report as written; motion was seconded by Jonn Durbin. Motion carried.
   iii. The report will be submitted to Director Newton.

Agenda Item – New Business
a. CDC Infrastructure Grant Opportunities
   i. The Iowa Department of Public Health recently submitted a grant application to the CDC for funds to build the public health infrastructure. The grant consists of two components, the first of which is non-competitive and would be used for the development of a Performance Management Office at the Department of Public Health. The second component is competitive with 10 – 27 awards anticipated. These funds would be used to expand performance management to local public health, expand the data warehouse, and provide grants to local public health agencies to meet public health standards, share services, and pilot district boards of health.
   ii. The date for award notification is September 30, 2010.

b. Learning Moment
   i. Dr. Torner gave an overview of the Iowa Trauma System, including information about the System Evaluation and Quality Improvement Committee (SEQIC).
   ii. Committee members discussed the complexity of evaluating at a systematic level. They also discussed the steps needed to begin to develop an evaluation process.

Next Agenda
Next meeting will be held on October 28, 2010, 10:00 – 3:00, WDM Learning Resource Center

Standing agenda items include:
- Public Health Advisory Council Update
- Report on PHAB Beta Test
- Report on MLC
- Learning Moment

Adjournment
Dr. Lisa Kapler, Chair, asked for a motion to adjourn. Ken Sharp motioned to adjourn meeting, Sheri Bowen seconded, motion carried. Meeting adjourned.