Public Health Evaluation Committee

December 8, 2011
Meeting Minutes

The regular meeting of the Public Health Evaluation Committee (PHEC) met in rooms 517/518 of the Lucas building. The meeting began at 10:00 am.

Committee members present:
Jonn Durbin, Tanya Uden-Holman, Ken Sharp, Julie Schilling, Kim Westerholm, Sheri Bowen, Kaitlin Emrich, Lisa Kapler
Via Phone: Jason Hockenberry, Pam Duffy

Committee members absent:
Mike Pentella, Terri Henkels, Jim Torner

Others Present:
Erin Barkema – Lead Staff PHEC
Karla Dorman – Support Staff
Martha Gelhaus – Iowa Department of Public Health (IDPH)

Approval of Minutes
A motion to approve the minutes of the October 27, 2011 meeting was made by Julie Schilling, seconded by Tanya Uden-Holman. Minutes were approved unanimously.

Agenda Item – Reports
a. Public Health Advisory Council (PHAC) meeting update.
   i. The PHAC met on November 3, 2011.
   ii. The Advisory Council revisited the list of priorities developed at their September meeting and determined time frames to approach those priorities.
   iii. Amy Thoreson was named the vice-chair for the Public Health Advisory Council.
   iv. The Advisory Council discussed questions that have come up from local public health partners.
   v. The PHAB board will be discussing the state equivalency issue this week.
   vi. The council reviewed research on other accreditation processes in an attempt to learn more about what Iowa’s accrediting entity should look like. The Advisory Council will review a white paper about the development of a public health institute that could serve as Iowa’s accrediting entity in January.

b. National Public Health Improvement Initiative (NPHII)
   i. Jonn Durbin reported that the CDC has changed the scope of the NPHII grant in year two. Activities are now centered on accreditation preparation rather than the grant’s initial performance management focus.
   ii. The NPHII grant will help support the analysis of the baseline survey.

c. National Association of County and City Health Officials (NACCHO) Technical Assistance Grant
   i. Martha Gelhaus reported that IDPH has received a $25,000 grant to help local public health departments prepare for accreditation. Iowa was one of 12 awardees out of 130 applicants and was the only state to receive the award.
   ii. IDPH will work with three counties to determine how local public health is implementing performance management. Through the grant IDPH, with the assistance of the University of Iowa’s College of Public Health, will develop case studies to explain how performance management is currently implemented and guidance documents and tools to help local public health meet domain nine of the Public Health Accreditation Board standards.
**Agenda Item – Old Business**

a. Iowa Public Health Standards (IPHS)
   i. The revised IPHS were approved by the State Board of Health at the November 2011 meeting.

b. Governmental Public Health System Baseline
   i. Ms. Barkema reported that as of November 28, 2011, the local public health survey has been completed by 72% of the local public health and environmental health administrators. Additional analysis will be done to determine if the response rate is sufficient. Administrators who have not completed the survey will be contacted if needed.
   ii. Committee members reviewed questions for the state baseline survey.

**Agenda Item – New Business**

a. Governmental Public Health System Baseline
   i. Erin Barkema will schedule a Go-to-Meeting in January to continue the discussion regarding the state baseline survey questions.

**Adjournment**

Meeting adjourned at 3:00.

Next meeting will be held on February 16, 2012 10:00 am – 3:00 pm Lucas Building, rooms 517/518